



1.0 STATEMENT OF POLICY

TNG Consulting Engineers Ltd wishes to be recognised as a reliable and responsible Building Services Engineering Consultancy, and for its services to fully meet or exceed the expectations of its Customers.

We acknowledge the value of working in partnership with dedicated Suppliers, Sub-contractors and Sub-consultants. We, therefore, ensure that we select them on their technical proficiency, their ability to work within the requirements of the law and in a considerate and safe manner; and for their efforts to manage their impact on the environment.

This means that:

- Suppliers, Sub-contractors and Sub-consultants will be assessed prior to engagement, to ensure they are able to meet our needs all of the time throughout the business relationship.
- We will only use Suppliers, Sub-contractors and Sub-consultants that understand our business and that can add value to our Business and our Client's businesses.
- We expect our Suppliers, Sub-contractors and Sub-consultants to have adequately considered all appropriate legal and ethical requirements and be able to demonstrate their compliance.
- Suppliers, Sub-contractors and Sub-consultants shall be required to perform to a set of their own quality and legal standards, or, to our Company standards; this will be established at the beginning of our business relationship to ensure the continuity of our service provision to our Clients is seamless and maintained.
- All approved Suppliers, Sub-contractors and Sub-consultants shall be listed on our Approved Suppliers, Sub-contractors and Sub-consultants Register.
- When we have a requirement to employ Suppliers, Sub-contractors and Sub-consultants, we shall ensure they are adequately briefed from the outset, which will include our expectations with regards to behaviour and performance.
- We are committed, when appropriate, to corrective intervention and shall carry this out in a practical way that will involve the development of action plans to remedy situations. Where progress has not been achieved to an acceptable standard, we shall provide feedback and, in some circumstances, notice of termination.
- When we employ a Supplier, Sub-contractor or Sub-consultant, we shall carry out regular interim reviews based on observations, 1-to-1 discussions, and Client feedback. TNG shall also carry out a post completion evaluation to assess the suitability for future employment.
- We are committed to paying our Suppliers, Sub-contractors and Sub-consultants on time, in full and without delay.

POLICY DOCUMENT POL-008

**SUPPLIERS, SUB-CONTRACTORS AND
SUB-CONSULTANTS**



2.0 MANAGEMENT

We will review our Suppliers, Sub-contractors and Sub-consultants at regular time periods to reassess their business particulars and insurance cover, and the continued suitability of their legal and ethical compliance, behaviours and performance.

The Business Development Director, is responsible for approving Suppliers, Sub-contractors and Sub-consultants

3.0 DECLARATION

This Policy is fully supported by the Board of Directors. We shall ensure that this Policy is available to our Employees, Clients and other Business Colleagues.

Signed: 

Russell Pitman, Managing Director

Date: 12-09-2024

This Policy shall be reviewed and resigned annually,